

## Instruction for Ph.D. Thesis – Final Submission

Final-Submission Certificates (2 Set)	Final-Submission of Thesis to DI
Covering from the Department	<b>Thesis (5 copies) &amp; CD (2)</b> <i>Softcopy of Thesis should be in Shodhganga Format</i>
<i>Thesis (5 copies)</i>	Title Page
Thesis corrections certificate as suggested by the examiner	Certificate – I
Soft copy of the thesis after correction in CD as PDF (2 Copies)	Anti-Plagiarism Software Report (like Drillbit etc.)
Certificate of oral examination	Anti-Plagiarism Test Certificate - Plagiarism Verification
Photocopy of final Viva Voce examination notice	Anti-Plagiarism Test Certificate - Central Library
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Semester wise student record	Declaration and Undertaking by the Candidate
CCVC	Copyright © and IPR Rights
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Application for issue of Degree Certificate	List of Contents
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Information of student (2 Copies)	List of Figures
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Fee Receipts of all semester	List of Abbreviation
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	Chapter – I Introduction
	Chapter – II Review of Literature
	Chapter – III Material and Methods
	Chapter – IV Results and Discussion
	Chapter – V Summary, Conclusions and Suggestions for Further Work
	Chapter – VI References
	Chapter – VII Appendices (if required)
	2 Research Papers
	Curriculum Vitae

## Metadata Standards & Format for Shodhganga Repository

All concerned HoDs / Guide must be checked following points (step by step) before the Ph.D. thesis submission. If you leave any one step it is not processed in the Shodhganga Repository.

The complete thesis is to be submitted as per the prescribed format including a single PDF file (Softcopy in CD).

File Name	Field Naming	Details in file
	Degree Field	Registration Year = Completed Year = Awarded Year =
	Keyword	At least 3 keyword (MS word)
	ORCID ID	If you have, ORCID NO.....
1.	01_Title.pdf	Title (MS word and PDF)
2.	90_Plagiarism_Report.pdf	Plagiarism Report + Plagiarism Verification + Plagiarism Certificate (Single PDF)
3.	02_Prelim_pages.pdf	Certificate 1 + Certificate 2 + Declaration + Copyright and IPR Transfer Certificate + Publication of Research Certificate + Acknowledgement (Single PDF)
4.	03_Content.pdf	List of Contents + List of Tables + List of Figures + List of Plates + List of Abbreviations etc. (Single PDF)
5.	04_Abstract.pdf	Not exceeded in 2048 character (MS word and PDF)
6.	05_Chapter_1.pdf	Single PDF
7.	06_Chapter_2.pdf	Single PDF
8.	07_Chapter_3.pdf	Single PDF
9.	08_Chapter_4.pdf	Single PDF
10.	09_Chapter_5.pdf	Single PDF
11.	10_Annexure.pdf	Bibliography + Appendices + Questionnaire + maps + Published 2 article + Curriculum Vitae etc. (Single PDF)
12.	80_Reccomendation.pdf <b>No thesis will be allowed to be submitted without recommendation</b>	Title page and chapter which contains recommendation/ conclusion/ summary/ future findings (Single PDF)
13.	<b>Single PDF (A) searchable file</b>	Complete thesis as per above sequence from title page to last page (as per final hard copy of thesis)

Verified by Major Guide/ Committee Chairmen/ HoD:...

Signature